



E-Serve No.: 188 of 2025 | Date: November 03, 2025

Sub: Submission of Data for RoDTEP and RoSCTL 2025 (for DTA/AA/SEZ/EOU) by 15th November 2025 (Saturday)

URGENT, IMPORTANT & TIME-BOUND

Dear Member,

This is with reference to the meeting held by the new RoDTEP Committee on 30th October 2025 in New Delhi to finalise the draft RoDTEP and RoSCTL Data Formats (for DTA/AA/SEZ/EOU). Representatives from various EPCs including TEXPROCIL and other stakeholders attended the said meeting. We are pleased to inform you that the Committee has now finalised the formats.

Please find attached the following formats:

- RoDTEP Format 2025 for **DTA/AA/ SEZ/EOU units** ([click here](#) : Annex 1)

Part 1: General details of the manufacturing unit

Part 2: Details of items covered under RoDTEP Scheme

- RoSCTL Format 2025 for **DTA/AA/ SEZ/EOU units** ([click here](#) : Annex 2)

Part 1: General details of the manufacturing unit

Part 3: Details of exports covered under RoSCTL Scheme

Members operating under any of these categories and availing benefits under either the **RoDTEP** or **RoSCTL** Scheme are requested to kindly fill in the required data in the respective formats.

The following guidelines must be followed while submitting the data:

- Data for **1st April 2024 – 31st March 2025** must be certified by the manufacturer and a Chartered/Cost Accountant.
- Data must be supported by representative documents (e.g., input tax invoices, export shipping bills, State tax/levy notifications such as electricity duty, mandi tax, etc.).
- Data must be submitted in **Excel format** with certified copies in **PDF**.
- A separate RoDTEP or RoSCTL format must be submitted for **each product**.
- Do not add or delete any rows/columns in the prescribed RoDTEP or RoSCTL formats.
- Additional information may be provided in separate notes.

• No further extension will be allowed by the RoDTEP Committee for submission of data.

Please note that the RoDTEP Committee has informed that **enhanced rates will be considered only if supported by adequate data submissions**. Members are therefore requested to ensure timely and complete submission of the RoDTEP / RoSCTL Formats and send them to the Council at (sybil@texprocil.org / annie@texprocil.org) latest by **15th November 2025 (Saturday)** to enable us to review if the data is adequate for its onward submission to the RoDTEP Committee within the stipulated timeline.

We look forward to your support and timely response.

Regards,

Dr. Siddhartha Rajagopal
Executive Director

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