



E-Serve No.: 21 of 2025 | Date: January 29, 2025

Sub: DGFT issues FAQs on Filing of Annual RoDTEP Return (ARR) for FY 2023-24

Dear Member,

As you are aware, DGFT vide Public Notice No.27/2024-25 dated 23rd October, 2024 [refer Council's EServe No.185 dated 24th Oct. 2024 ([enclosed](#))] had notified about the filing of the Annual RoDTEP Return (ARR) on DGFT Portal. However, it has been observed that most of the member-exporters were encountering difficulties while filing certain fields in the ARR Form. To provide clarity and guidance with the filing process, the Council, represented the issue to DGFT for simplifying the Format and requested for an Advisory on the same.

Now, we would like to inform you that DGFT has issued Guidelines and FAQs ([enclosed](#)) on the filing of Annual RoDTEP Return vide Trade Notice No. 27/2024-25 dated 29.1.2025 ([enclosed](#)). FAQs given the Trade Notice provide clarifications for each field of the ARR Form.

In this connection, a Module too has been introduced on the DGFT Portal.

Key Guidelines include –

- Instructions should be read with the relevant Public Notice and Policy Provisions.
- File separate returns for DTA and AA/EoU/SEZ exports.
- Returns are required only for those 8-digit HS Code items where the claimed RoDTEP benefit value is Rs. 50 lakhs or more in a year.
- Returns are required only for 8-digit HS Code items with a claim of RoDTEP benefit of Rs.50 lakh or more per year.
- If no HS Code meets this threshold, file a single return for the HS Code with the highest accrued support under RoDTEP in the financial year.
- The Tax/Duties/Levies need to be provided in the fields on pro-rata basis for export products on which the return is being filed.
- Justify approximations if selected for scrutiny under the Risk Management System.
- Ensure the return is as complete as possible; minor low-value items may be omitted if they don't impact the remission claim.

• Details of only taxes/levies not rebated/refunded through GST or other exemptions should be given.

Members may kindly make a note of this important circular.

Regards,

Dr. Siddhartha Rajagopal
Executive Director

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TEXPROCIL
Engineering Centre, 5th Floor, Shrimad Rajchandraji Marg,
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