



THE COTTON TEXTILES EXPORT PROMOTION COUNCIL

(Sponsored By Government of India)

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Sub: DGFT issues directives on submission of digitized ANFs, Appendices etc.

Dear Member,

DGFT vide Trade Notice No.1/2024-25 dated 2.4.2024 ([enclosed](#)) has issued directives regarding submission of digitized Aayat Niryat Forms (ANFs), Appendices and other documents. This will facilitate exports and imports, promote efficiency, increase transparency and accountable delivery systems.

Key Features of the Trade Notice :

- Submission of applications pertaining to ANFs & Appendices must be online via DGFT website (<https://dgft.gov.in>), thus eliminating the need for physical or soft copies.
- IEC details, RCMC status and Micro, Small & Medium Enterprises (MSMEs) status are all available and accessible to relevant entities.
- Some ANFs & Appendices require certification by professionals like Chartered Accountants, Chartered Engineers, Cost Accountants, Company Secretaries among others may not be digitised presently, and efforts are being made to digitise these processes. Certifying authorities would soon be able to digitally certify relevant documents directly on the DGFT website. Until then, physical copies of these documents may be uploaded online.
- No need to submit hard or soft copies of digitized ANFs, Appendices, IEC, RCMC or MSME Udyam Registration certificates to O/o DGFT or its RAs. There is no requirement to upload such documents alongside online applications.
- Deficiency letters & correspondences related to online applications must be issued & responded to exclusively online. Physical paper responses will not be entertained.
- Members facing difficulty in complying with the above or wish to provide feedback may communicate via email to O/o DGFT ([egtf-dgft@gov.in](mailto:egtf-dgft@gov.in)).

Members may kindly make a note of the above and do the needful.

Regards,

Dr. Siddhartha Rajagopal  
Executive Director

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