



THE COTTON TEXTILES EXPORT PROMOTION COUNCIL

(Sponsored By Government of India)

Engineering Centre, 5th Floor, 9, Mathew Road, Mumbai - 400 004. Maharashtra State, INDIA

Web.: www.texprocil.org | E-mail: info@texprocil.org | Tel.: +91-22-49444000, 23632910-12

E-Serve No.: 192 of 2023 | Date: August 02, 2023

Sub: Standardizing documentary & information requirements for AD code registration/ modification in relation to exports

Dear Member,

CBIC issued Instruction No.25/2023-Customs dated 28.7.2023 ([copy enclosed](#)) aiming to standardize documentary and information requirements for Authorised Dealer (AD) Code registration / modification in relation to exports.

In this connection, reference is invited to the following:

Circular No.32/2020-Customs dated 6.7.2020 inter-alia relating to the facility of online registration of AD Code on ICEGATE.

Thereafter, DG Systems vide its Advisory No. 10/2022 dated 14.6.2022 had simplified the facility of online AD registration by making AD code registered at one port automatically applicable at all customs locations.

Further, with respect to bank account registration for IGST refund /Drawback, option is available in ICEGATE portal for applying for registration of bank account for every port where exporter intends to transact.

In this connection, CBIC has received grievances relating to delays caused in the approval of AD code and the process of bank account registration.

Now, the issue has been examined by CBIC in consultation with field formations and the Systems Directorate. There is a need to minimize and standardize documentary requirements, across all the Customs Zones. It is also noted that, the bank account for IFSC is validated by PFMS before the disbursal of an amount.

Accordingly, CBIC has been decided that henceforth the field formations may place reliance on the following two documents uploaded (using digital signature) on e-Sanchit for approval of AD code/ bank account registration-

(a) Bank's Authorization Letter incorporating the following details -

- i. Name & address of the exporter,
- ii. IEC Number,

- iii. PAN associated with said IEC Number,
- iv. Bank account number associated with said IEC Number,
- v. Name of the holder of said Bank account Number,
- vi. Confirmation by the Bank that PAN linked with the said Bank account is same as the PAN linked with said IEC No.
- vii. Bank AD Code / IFSC Code, as the case may be,
- viii. Name, address, contact details and official e-mail ID of the Bank branch where the said Bank account No. is held.

(b) Copy of a cancelled cheque related to the said Bank account No. (or latest bank statement of the said Bank account endorsed by the Bank).

CBIC has further directed Zonal Chief Commissioners to put in place a suitable mechanism to ensure that application for AD code/ bank account registration is dealt on the same day when made before 2 PM. In other cases, the application should be disposed before 2 PM on the next working day.

Members may kindly make a note of the above instructions and do the needful as advised by CBIC.

Regards,

Dr. Siddhartha Rajagopal
Executive Director

::TEXPROCIL::

TEXPROCIL respects your privacy. You are receiving this email because of your membership with TEXPROCIL.

To ensure that you continue receiving our emails, please add us to your address book or safe list.



वशुयेव कुदुयकम्
ONE EARTH • ONE FAMILY • ONE FUTURE



Subscribe us on WhatsApp +91-9152009163



© TEXPROCIL | 2022

Engineering Centre, 5th Floor 9 Mathew Road, Mumbai 400 004, INDIA

[Unsubscribe](#)