



THE COTTON TEXTILES EXPORT PROMOTION COUNCIL

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E-Serve No.: 108 of 2023 | Date: April 18, 2023

Sub : Procedure for applying for Amnesty scheme for one-time settlement of default in export obligation by Advance (AA) and EPCG authorization holders

Dear Member,

DGFT vide Policy Circular No.1/2023 dated 17.4.2023 ([copy enclosed](#)) has notified procedures to be followed by AA and EPCG authorization holders while applying for an Amnesty scheme for one-time settlement of default in export obligation.

In this regard, reference is drawn to DGFT Public Notice No.2/2023 dated 1.4.2023 ([copy enclosed](#)) in which the procedure for filing applications for Amnesty Scheme for one-time settlement of default in export obligation by AA and EPCG authorization holders.

Procedures to be followed by the Applicant (AA / EPCG authorization holders):

(1) For filing online application for discharge/closure of AA:

-- Log onto the DGFT Website >>> Services >>> Advance Authorisation / DFIA >>> Closure of AA.

(2) For filing online application for discharge/closure of EPCG:

-- Log onto the DGFT Website >>> Services >>> EPCG >>> Closure of EPCG.

(3) Select the checkbox for 'Amnesty scheme for one-time settlement of default in export obligation'.

(4) Proceed to file application for closure against the concerned EPCG/AA authorisation, as per the online proforma.

(5) As per the calculations, kindly indicate the duty and interest values to be paid under the 'Redemption Matrix' tab and submit the application online.

(6) On receipt of online application, RA concerned shall examine and confirm the shortfall through an online letter.

(7) Required payment of duty and interest shall be paid to the Jurisdictional

Customs Authority and provide the proof of payment in response to the said letter online.

(8) Based on the evidence of payments and other relevant documents prescribed, concerned RA may examine and consider granting Export Obligation Discharge Certificate (EODC) online.

Please note that DGFT has directed Regional Authority (RAs) to process any such applications within three working days.

For Guidance/ Assistance:

-- Refer to the Help Manual on DGFT Website >>> Learn >>> Application Help & FAQs >>> Advance Authorisation Closure Help document or EPCG Help Document.

OR

-- Approach concerned RA / utilize any of the following Helpdesk channels:

> Raise a service request ticket through the DGFT Helpdesk service

> Send an email to DGFT Helpdesk at [dgftedi@nic.in](mailto:dgftedi@nic.in).

> Call the Toll-free DGFT Helpdesk numbers.

Members may kindly take a note of the above and do the needful as advised.

Regards,

**Dr. Siddhartha Rajagopal**  
Executive Director

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