

 TEXPROCIL <small>THE COTTON TEXTILES EXPORT PROMOTION COUNCIL (Sponsored by Government of India)</small>	Membership Form (Member Exporter)	For/Memb/01
		Rev. no: 01
		w.e.f.: 20/05/2014
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		Approved by:

FORM OF APPLICATION FOR MEMBER EXPORTER WITH CTEPC (TEXPROCIL)
(As prescribed by the Committee of Administration)
(TO BE TYPED IN BOLD LETTERS ON THE LETTER HEAD)

Membership Eligibility Criteria for becoming a Member Exporter:

An Exporter who is exporting Cotton or Cotton Yarn or Cotton Fabrics or Cotton Madeups is eligible to become a Member

and

Minimum Annual Export Turnover of the company either direct or through exporters should be of Rs.2 Crores of Cotton Textile Items during the immediately preceding financial year in which the application for membership is made.

Guidelines for enrolment as Member Exporter:

a. The Export Turnover should be supported by a Certificate from Chartered Accountant.

b. Membership Fees – Entrance Fee	Rs. 6000.00
Annual Subscription	Rs.11000.00

Rs.17000.00

(+) GST 18%	Rs. 3060.00
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Total registration fee	Rs.20060.00
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=====

c. Appointment of Nominees to exercise membership rights/voting rights:

- i. Partnership firm shall by consent of all Partners, authorize any of its partners to act as a representative at any meeting of this Council.
- ii. Any Joint Stock Company or other corporation shall by resolution of its Directors or one of its Chief Executive by whatever designation called to act as a representative at any meeting of the Council.
- iii. In case of proprietary Firm, only the proprietor shall exercise voting rights

- 1) Date of Application :
- 2) Name & Postal Address of the Firm :

- 3) Telephone No. :
- 4) Fax :
- 5) Mobile :
- 6) E-mail (Please note that this Email ID will become member's login to access members area in the Council's website after the approval of membership) :



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7) CONSTITUTION (Please tick what is applicable)

- | | | | | | |
|--------------------------|-------------|--------------------------|---------------|--------------------------|------------------|
| <input type="checkbox"/> | Proprietary | <input type="checkbox"/> | Partnership | <input type="checkbox"/> | Pvt.Ltd |
| <input type="checkbox"/> | Public Ltd | <input type="checkbox"/> | Co-op.Society | <input type="checkbox"/> | Govt.Undertaking |
| <input type="checkbox"/> | Trust | <input type="checkbox"/> | HUF | <input type="checkbox"/> | Others (specify) |

8) Name of the Proprietor/Partners/Directors :

9) Date of Establishment of the Firm :

10) I.E.Code :

11) PAN :

12) Name and Designation of authorized representative (Nominee) to exercise membership rights :

13) Banker's name and address :

- | | | |
|--|--------------------------|------------------------------------|
| 14) Classification (Please tick what is applicable): | <input type="checkbox"/> | Manufacturer/Exporter |
| | <input type="checkbox"/> | Manufacturer-Cum-Merchant Exporter |
| | <input type="checkbox"/> | Merchant/Exporter |

15) In case of Manufacturer, specify the activity :

- | | | | | | | | |
|--------------------------|----------|--------------------------|---------|--------------------------|------------|--------------------------|-----------|
| <input type="checkbox"/> | Spinning | <input type="checkbox"/> | Weaving | <input type="checkbox"/> | Printing & | <input type="checkbox"/> | Stitching |
| | | | | | | | Dyeing |

16) Capital Investment in Plant & Machinery :
(excluding Land & Building) (Original Cost) (In Lacs)

17) Are you a status holder (Yes / No) :
(If Yes then, please specify Certificate No. and Validity)

- | | |
|-----------------------|---|
| Export House | : |
| Star Export House | : |
| Trading House | : |
| Star Trading House | : |
| Premier Trading House | : |

18) Name, Designation & Contact No. of person dealing with export in your company:

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19) Details of Past Export Performance (in Lakhs):

Item of Export	2015-2016	2014-2015	2013-2014
Cotton			
Cotton Yarn			
Cotton Fabrics			
Cotton Madeups			
Total			

20) Details of registration with other EPCs : (Name of EPC & Membership since when)
(if any)

21) In support of our application, we enclose the following documents:

- a) Appendix 2C as per proforma
- b) Declaration on Letter Head as per proforma duly signed by Proprietor/Partner/Director
- c) Certified copy of I.E.Code
- d) Certified copy of PAN issued by I T Authorities
- e) Certified copy of manufacturing Licence/SIA acknowledgement issued by the competent authorities indicating licensed and installed capacities and items of manufacture (in case of manufacturer exporter)
- f) Chartered Accountant Certificate for Export Turnover as per Proforma
- g) Copy of Board Resolution or Consent Letter of Partners for Nominees.

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- h) List of Partners with addresses in case of Partnership Co.
- i) List of Directors with addresses in case of Body Corporate.

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- j) In case of :
- (i) Proprietary : Age proof of the Proprietor
- (ii) Partnership : Copy of Partnership Deed
- (iii) Pvt.Ltd/Pub.Ltd : Certificate of Incorporation and Memorandum and Articles of Association
- k) Certified copies of RCMCs issued by other EPCs.
- l) DD/Pay Order No. _____ dated _____ drawn on _____ favouring **'The Cotton Textiles Export Promotion Council'** for **Rs.20060/- payable at Mumbai, (Rs.17000/- being Rs.6000/- towards entrance fee and Rs.11000/- towards annual fee + GST @ 18% i.e. Rs. 3060/-).**

Kindly consider our application and enroll us as Registered Textile Exporter and issue us RCMC as Manufacturer-Exporter(x)/Merchant Exporter(x).

Thanking you,

Yours faithfully,

Signature and
Name of the Proprietor/Partner/Director
Seal of the Applicant Company/Firm

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DECLARATION PROFORMA

(Declaration as follows to be given **on letterhead** duly signed by the
Proprietor/Partner/Director of the firm)

We Hereby solemnly declare and undertake without any reservation to :

1. abide by the terms of the Registration Certificate granted to us on all our exports ;
2. use the import licences for the purpose for which they are issued and under the terms and conditions under which they are issued ;
3. use Standard Contract Forms for Export , as may be evolved by the Council :
4. agree to abide by any code of conduct that may be prescribed by the Council :
5. abide by the decision of the Council and/or its Sub-Committee and/or other appropriate authority nominated by the Government in the case of disputes arising between ourselves and our overseas customers and/or between other parties in respect of export ;
6. furnish without fail quarterly returns of exports including Nil returns to the registering authority by the 15th day of month following the quarter ;
7. Any other condition that may be prescribed by the Government of India for exports under the Foreign Trade Policy from time to time ;

We further understand that our registration is liable to be cancelled in the event of breach of any of the undertakings mentioned above .

Yours Faithfully ,

Signature : _____

Name in Block Letters : _____

Designation _____
(Proprietor/Partner/Director)

Date:

Residential Address: _____

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APPENDIX – 2C

FORM OF APPLICATION FOR REGISTRATION CUM MEMBERSHIP (RCMC) WITH EXPORT PROMOTION COUNCILS

To,
The Cotton Textiles Export Promotion Council
Engineering Centre, 5th Floor,
9, Mathew Road,
Mumbai - 400 004

Dear Sir

Kindly register us as Merchant Exporter / Manufacturer Exporter / Manufacturer- cum- Merchant Exporter of the export product(s) mentioned below:

1. Name of the applicant :
2. (i) Address of the applicant
(Registered Office in case of limited :
companies, and the head office for others

- (ii) Name address of the branches, if any :

- (iii) Name and address of the factory :

3	(i)	IEC Number	:	
	(ii)	Date of Issue	:	
	(iii)	Issuing authority	:	
4		Payment details	:	
5a		If registration is required as a manufacturer exporter (SSI Registration/Industrial Licence/IEM)	:	No. Date Issuing Authority
b		Others (Specify)	:	
c		EH/TH/STH/SSTH/SHE/ISEH/ISSEH/ISSEH certificate number		Valid upto



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6	If status Holder: (category)	:	Certificate number Valid upto
7	(a) Name of export product(s) or its category for which registration is required	:	
	(b) Main line of business of applicant	:	
8	I hereby solemnly declare that the above stated information is true and correct and I undertake to abide by the FT (D & R) Act, 1992 and the provisions under FTP.		
9	I/We hereby solemnly declare that the above stated information is true and correct. I/We undertake, without any reservation to:		
	(a) abide by the terms of the registration certificate granted to us on all our exports;		
	(b) agree to abide by any code of conduct that may be prescribed		
	agree to abide by export floor price condition that may be stipulated by the Registering Authority		
	© furnish without fail monthly returns of exports including NIL returns to the Registering Authority by 15 th day of the months following the quarter.		
10	We further understand that our registration is liable to be cancelled in the event of breach of any of the undertakings mentioned above.		
11	I solemnly declare that I have applied to the Export Promotion Council which pertains to our main line of business. In case I have applied to any other council, the application has been made within the purview of the provisions of Para 2.94 of the Handbook of Procedures.		

Place
Date

Yours faithfully

(Signature)

Name
Address
Designation
Tel.No
Fax No
Residential Address

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Kindly put (✓) against your product of Export

COTTON															
Ginning		Pressing		Cotton Waste		Cotton Lint/Linters		Comber Noil							
Others (Please Specify)															
Raw Cotton (for Merchant Exporter)															
COTTON YARN															
Count Group	Upto 8		8 - 25		26 - 31		32 - 47		48 - 56		57 - 71		72 & above		
Type of Yarn	Open End		Ring Spun												
Carded	Single		Multiple Ply												
Combed	Single		Multiple Ply												
Processed Yarn	Bleached		Mercerised		Dyed		Melange		Sewing Thread						
Others (Please Specify)															
COTTON FABRICS															
Category	Woven Fabrics			Knitted Fabrics											
Type	Grey	Bleached		Piece Dyed		Yarn Dyed		Printed		Denims		Embroidered			
Description	Shirting			Poplin			Twill / Drills			Furnishing					
Others (Please Specify)															
COTTON MADEUPS															
Bed Linen	Bath Linen		Kitchen Linen		Table Linen		Bed Sheet			Non Terry Towels					
Pillow Case	Scarves		Bags		Curtains		Terry Towels			Hand Towels					
Napkins	Table Cloth		Bed Cover		Fitted Sheet		Runners			Quilts					
Others (Please Specify)															



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(On Chartered Accountant's Letterhead)

TO WHOMSOEVER IT MAY CONCERN

This is to certify that M/s. _____ (Name and full address of the Member) having IE code No. _____ have exported

Cotton / Cotton Yarn / Cotton Fabrics / Cotton Madeups (Excluding Handloom Items / Readymade Garments and Silks, etc.) during the financial year 2014-2015 & 2015-2016 as under:

Sr. No.	Description	2015-2016 [FOB value in Rs.]	2014-2015 [FOB value in Rs.]
1	Cotton		
2	Cotton Yarn		
3	Cotton Fabrics		
4	Cotton Made-ups		
	TOTAL		

(Stamp & Signature of Chartered Accountant)

(Membership No. of Chartered Accountant)

(Firm Registration No. of Chartered Accountant)